

**Government of West Bengal**  
**Home (Constitution & Elections) Department**  
**Election Wing**  
**21, N.S. Road. Kolkata – 700 001**

**From : Shri S. K. Gupta**  
**Chief Electoral Officer**

**To : District Magistrate & District Election Officer(All)**

**No. 460(20)-Home(Elec.)**

**Dated 7.2.2011**

**Sub: Nodal Officer for complaint monitoring**

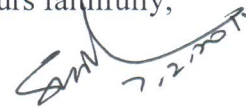
**Sir,**

In view of the forthcoming Assembly Election 2011, Election Commission of India has directed us to strengthen the complaint monitoring & redressal mechanism to provide prompt and due attention to each and every complaint filed pertaining to electoral process. As of now, at the district level, the complaints are primary dealt by the Officer-in-Charge, Election Section, in addition to his other statutory works. Following the Commission's directions, we want to institutionalize and prioritize the complaint redressal and monitoring process, to bring it under the governance of a competent & responsible officer at the district level.

In view of the above, you are requested to nominate one officer to monitoring the complaint issues at the district and forward his/her name, e-mail address, phone numbers (office, mobile, residence). Adequate logistic support, eg. telephone, fax, computer, scanner, printer, internet connectivity and manpower support be provided to the Officer-in charge to discharge his/her duties as per time frame fixed up from this end. It is needless to mention here that the nominated officer should be well conversed in handling the computer programs and internet usage. The name and other details should be sent to **wbelectionjaydip@gmail.com** by 11<sup>th</sup> February, 2011 positively.

Thanking You,

Yours faithfully,



**Chief Electoral Officer**  
**West Bengal**