

QUOTATION NOTICE

Quotation are hereby invited from the Bonafide Agency for photography of existing Electors whose images are not in the Draft Electoral Roll published on 09.07.2010 for four (4) AC under this Sub-Division. The programme will be done at all designated location w.e.f. 01.08.2010 to 12.08.2010 under this Sub-Division. The agency should mention the rate of cameraman along with the Digital Camera and the charge of preparation of per EPIC in their quotation and the quotation should reach this office by 25th July 2010. Either mail or Fax. The agency should strictly follow the following term & condition. The undersigned has every right to cancel the quotation without assigning any reason.

- 1) preparation of EPIC's of old non-image/non-EPIC electors in the finally published Roli with reference to 09.07.2010 by capturing of image of electors at the designated photography location (DPL) through Digital Cameras by trained and professional cameraman keeping proper image – elector link in every single cases or through Scanning of photography submitted by electors as the case maybe.
- 2) PEC Software in the AC wise machines to be installed in this sub-Divisional Head Quarter.
- 3) Merging of photographs with the Electoral Roll Data particulars of the concerned elector with the help of the PEC Service.
- 4) Data Entry of each record in relation to the EPIC as per format in both Bengali & English.
- 5) Taking printouts and affixing Holograms and facsimile signature thereon.
- 6) Pouching of the same as per given specification and lamination of the EPIC's.
- 7) Generation through Software of the AC wise delivery Challan and part wise distribution list-printing and delivery of the same to the concerned BDO's along with the prepared EPIC's.
- 8) 15th (fifteen) cameras along with the fifteen cameramen should be provided as given below. They should report to this office on 30.07.2010 at 09.00 a.m. positively.
- 9) Installation of AC wise computers at this sub-division along with other accessories like printers/Scanners/Lamination/Cutter Machines etc.
- 10) Payment will be released after sample verification of supplied Data.
- 11) The entire work will be executed under the supervision of the O/C Election in this Office. The Agency shall submit progress report to the O/C Election and the undersigned regularly.
- 12) Provide well-trained professional cameraman at each BDO Office for capturing image.
 - The Scanning work of remaining photographs and the residual photo back-up laying at PEC during last EPIC programme through merging to be completed by 20.08.2010. The Data back-up of remaining part should be handed over to this office on 21.08.2010.
 - They will be fully responsible for maintaining the proper image, elector link and merging of the same for preparation of EPIC.
 - Cameraman will have to come to this office on daily basis for uploading of data in the computers at sub-divisional processing units at PEC.
 - Merging of photographs for the images captured on each day is to be completed on the following day.
 - The entire work shall have to be completed by 21.08.2010 and such EPIC Data back-up is to be submitted to the office of the undersigned positively.

SI No.	Name of Block	No of cameraman are to be deployed in the Block	SI No.	Name of Block	No of cameraman are to be deployed in the Block
1	Jhargram	3	5	Nayagram	2
2	Jamboni	2	6	Sankrail	2
3	Gopiballavpur-I	1	7	Binpur-I	2
4	Gopiballavpur-II	2	8	Binpur-II	1

Government of West Bengal
Office of the Sub-Divisional Officer, Jhargram
(Election Section)

Memo No. 320(4)/Elec.

Sub-Divisional Officer,
Jhargram.

Date

21.7.10

Copy forwarded for information and necessary action to :-

1. The District Magistrate, (Election Section), Paschim Medinipur.
2. The B.D.O. Jhargram
3. The Chairman Jhargram Municipality
4. The S.D.I.C.O., Jhargram

Sub-Divisional Officer,
Jhargram.