



Government of West Bengal
Office of the District Magistrate, Paschim Medinipur
Election Section
ISO 9001:2008 Certified

Fax / Phone: (03222)273655

Fax / Phone: (03222)273655

E-mail: elec.midwest@gmail.com

No. 1428 (19)

Dated 8/12/10

To
The Sub Divisional Officer
Jhargram/Sadar/Kharagpur/Ghatal
&
The Electoral Registration Officer(All)

Subject: Action points- SRER 2011 & Ensuing election; regarding

This is to inform you that in view of the on going SRER and ensuing Assembly Election 2011, following measures are to be taken now:-

1. **Checking of disposed off applications:** EROs have to sample check the disposed of applications. Amongst the disposed of applications, all rejected applications have to be compulsorily checked by EROs.
2. **EPIC campaign:** EPIC campaign has been undertaken to cover the residual non EPIC electors. This campaign may be extended to cover all the residual non-EPIC electors. But necessary arrangement is required to made to merge all these photographs in the data base of supplement 2011.
3. **Data Entry of Form 6,7, 8 & 8A :** Required software has been mailed to all blocks. Completed data base in this regard has to be mailed to this end with a copy to DIO, NIC by 10th Dec 2010.
4. **100% verification of Polling Stations:** This exercise has to be undertaken now and to be completed by end of DEC 2011.
5. **Relocation of Polling Stations :** At present relocation of polling stations may only be granted on the following grounds:
 - i) Polling Station getting dilapidated
 - ii) Nomenclature of Polling Station getting changed
 - iii) LWE activity



Government of West Bengal
Office of the District Magistrate, Paschim Medinipur
Election Section
ISO 9001:2008 Certified

Relocation proposal has to be discussed with political party and candidates before finalization. Presently we may prepare our proposal.

The relocation proposals already sent by SDO, Jhargram & Sadar needs to be given a second look before finalization.

6. **Ramp:** As per the ruling of Hon'ble Supreme Court, ramp has to be constructed at every polling station. If permanent ramp is not possible to be constructed, then at least temporary ramp has to be constructed. The fund of SSM for this purpose available at the end of Block Development Officers may be utilized.
7. **Criticality analysis:** It has been decided that all the polling stations of the district will first be divided in to two categories- those affected by LWE activity (categorized as LWE PS) and those not affected by LWE activity. Those affected by LWE will then further be categorized as Cat A (severely LWE activity affected), Cat B(moderately LWE activity affected) and Cat C (least LWE activity affected).

The non LWE affected Polling Stations will be only divided into critical and non Critical polling stations. Criticality of a polling station may be determined by CAS.

8. **Booth Level Officer:** One BLO per polling station must be achieved by Dec 2010. In this regard ECI's instruction (No. 23/BLO/2010/ERS dt 03.11.2010) regarding appointment of BLO has to be followed.
9. **First Level Checking of EVM:** This will be done in the 3rd or 4th week of Dec 2010. Necessary arrangement at your end has to be made in this connection. Requirement of fund in this regard may be sent to this by 15.12.2010.
10. **Identification of Polling Stations where Polling Parties have to walk more than 2 Km** has to be identified and list of such polling stations (AC wise) has to be sent to this end by Dec 2010.
11. **List of Polling Station for which randomization of Polling Personnel is required earlier to P-1 day:** Identification of such polling stations should be undertaken now. Proposal in this regard has to be sent to this end for taking up the matter with CEO, WB.



Government of West Bengal
Office of the District Magistrate, Paschim Medinipur
Election Section
ISO 9001:2008 Certified

12. **Health analysis of Electoral Roll:** Format reports (Format 1-8), both AC wise and part wise have to be prepared between 15.12.2010 and 21.12.2010 and have to be sent to this end by 22.12.2010.

Polling Station wise analysis of age cohort, gender ratio, abnormal addition and deletion will be taken up after final publication due on 05.12.2010.

You are requested to take required action on all the points mentioned above.

This matter is election urgent.

Yours faithfully



Additional District Magistrate (General)
Paschim Medinipur

Memo No. 1428(19)/1 Elee

Date: 8/12/10

Copy forwarded to :

1. The CA to the District Magistrate, Paschim Medinipur to place it before the District Magistrate, Paschim Medinipur.


Additional District Magistrate (General)
Paschim Medinipur