



Government of West Bengal
Office of the District Magistrate, Paschim Medinipur
Election Section
ISO 9001:2008 Certified

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No.1437(19) Elec

Dated9/12/10

To
The Sub Divisional Officer
Jhargram/Sadar/Kharagpur/Ghatal
&
The Electoral Registration Officer(All)

Subject: Action points- SRER 2011 & Ensuing
election; regarding (Continued)

Sir,

As per direction of ECI, this is to inform you that in view of the on going SRER and ensuing Assembly Election 2011, following measures are to be taken now:-

- 1. Sector Arrangement :** You are requested to identify sector location of the polling station for Assembly Election 2011. Sectors should comprised of five to six polling stations. The details sector arrangement has to be sent to this end by **29th Dec'2010 repeat 29th Dec'2010.**
- 2. Mobile shadow zone :** You are requested to send the name & no. of Polling Stations (AC wise) having mobile shadow zone by **30th Dec'2010 repeat 30th Dec'2010.**
- 3. Voter assistance booth :** You are requested to identify the location and no. of voter assistance booth that will be required to be setup in Assembly Election 2011 and send a report in this matter to this end by **31st Dec'2010 repeat 31st Dec'2010 .**

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Voter assistance booth are being set up in polling station locations with multiple polling stations in the same location. These booths are equipped with alphabetically arranged rolls of all the relevant parts to enable faster location of electors. The voter assistance booths should be established wherever required without fail and the staff designated to man it should be properly trained -No.23/METRO/2008-ERS Dated: 30th January, 2009 of ECI

Voter Assistance Booth -

- (i) Separate officials for each premises having three or more PSs be appointed to facilitate voters to locate their particulars.
- (ii) Roll in alphabetical order, in English, to locate quickly.
- (iii) In case one or two PSs in a premises, this list (in addition to marked copies) be given to PrO for easy identification.--- mentioned in the model checklist of ECI for CEO, page no. 69]

4. **Data entry of Polling Personnel:** You are requested to issue reminders to the offices where from the employees list has yet not been received and speed up the data entry work. This work has to be completed by **31st Dec'2010** repeat **31st Dec'2010**.

5. **Relocation of Polling Station:** As mentioned earlier , at present relocation of polling stations may only be granted on the following grounds:

- i) Polling Station getting dilapidated
- ii) Nomenclature of Polling Station getting changed
- iii) LWE activity

Relocation proposal has to be discussed with political party and candidates before finalization.

For relocation of polling stations on ground of LWE activity, proposal should be first discussed between BDO & IC/OC and then placed to all political parties meeting at the Block level. Then it will be sent by BDO to SDO, who will discuss it with Addl. SP/SDPO and finalize it.



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For relocation of polling stations on ground of polling station getting dilapidated or change in nomenclature will first be discussed in the all political parties meeting at block level and then will be sent to SDO.

In both cases all political parties meeting has to be convened at the sub divisional level before sending it to the district. Proposal must be accompanied with all political parties' resolution.

Relocation of polling station proposals have to be sent to the district by 3rd Jan'2011 repeat 3rd Jan'2011.

6. **Criticality of Polling Station:** Criticality of Polling station has to be determined as mentioned in the memo no.1428 (19) dt. 08.12.2010. The criticality of the non LWE polling stations has to be determined on the basis local inputs instead of using CAS . In this case also BDO will discuss and take the input from IC/OC and send it to SDO , who will discuss it with Addl. SP/SDPO and send it to the district by 10th Jan'2010 repeat by 10th Jan'2010.

As a no. of actions are required to be taken up in a time bound manner for the ongoing SRER and ensuing Assembly Election 2011 the date lines in case of each actions are summarized below :

Sl. No.	Action to be taken	Date by which action to be taken
1.	Data entry and EPIC merging	15 th Dec'2010
2.	Health analysis of electoral roll to be finally published on 5 th Jan'2011	21 nd Dec'2010
3.	Data entry of Form-6, 7. 8 and 8A at Block level	10 th Dec'2010
4.	100% verification of Polling Station	31 st Dec'2010
5.	Construction of Ramp	31 st Jan'2011
6.	Proposal for re-location of polling station	3 rd Jan'2011
7.	Criticality analysis of polling stations	10 th Jan'2011
8.	Identification of polling stations where	31 st Dec'2010

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	polling parties have to walk more than 2 km.	
9.	Identification of polling station for which randomization of polling personnel is required earlier to P-I day	15th Jan'2011
10.	Sector Arrangement	29 th Dec'2010
11.	Mobile Shadow Zone	30 th Dec'2010
12.	Voter Assistance Booth	31 st Dec'2010
13.	Data entry of Polling Personnel	31 st Dec'2010

You are requested to adhere to the dates mentioned for each of the actions.

This matter is election urgent.

Yours sincerely,



Additional District Magistrate (General),
Paschim Medinipur. *9/11/10*

Memo No. *1437(19)/1 Elec*

Date: *9/12/10*

Copy forwarded to :

1. The CA to the District Magistrate, Paschim Medinipur to place it before the District Magistrate, Paschim Medinipur.


Additional District Magistrate (General),
Paschim Medinipur.
9/12/10