



Government of West Bengal  
Office of the District Magistrate, Paschim Medinipur

No. 41(52) -DM

Dated: 11/01/2011

From : District Magistrate,  
Paschim Medinipur

To : 1) Sub-divisional Officer,  
Medinipur Sadar/Kharagpur/Jhargram/Ghatal  
2) RO \_\_\_\_\_(all)  
3) Block Development Officer \_\_\_\_\_(all)

Sub: Important deadlines with respect to Assembly Elections 2011.

As per instructions of ECI the following deadlines may kindly be kept in mind:

- You are requested to work out the mobile shadow areas in your jurisdiction i.e. areas where there are no available mobile networks. The compiled list of such **mobile shadow zones** should be sent by the SDOs. The list of polling stations falling in such mobile shadow zone areas are to be sent by SDOs to the undersigned by 24<sup>th</sup> January 2011 positively repeat 24<sup>th</sup> January 2011. Accordingly, you are requested to send the **requirement of satellite phones**.
- It has been recently decided that **polling stations shall be shifted** exclusively on two grounds: a) poor physical structure of the polling stations, b) creation of all auxiliary polling station where polling station has more than 1200 electors. In such cases, if the main and auxiliary polling stations cannot be housed in the same location owing to lack of space availability, then the main polling station along with the auxiliary will have to be shifted to a convenient location. **All such shifting**

**proposals along with political party meeting's resolution** at the Sub-divisional and block level must reach to the undersigned by **24<sup>th</sup> January 2011** positively.

- All BDOs are to submit reports regarding **100% physical verification** of all polling stations by **24<sup>th</sup> January 2011** positively **repeat 24<sup>th</sup> January 2011**. BDOs should ensure that **ramps** should be constructed wherever required out of fund available from SSM. During the physical verification exercise, BDOs are to prepare a **list of all polling stations which have three facilities**: a) electricity, b) telephone connection, c) possibility of broadband connection for the polling station. The list of all such polling stations should be submitted by the BDOs through SDOs along with physical verification report. Further, instructions had already been issued regarding still photography of all polling stations. It is unfortunate that this instruction has not yet been complied with by the concerned BDOs. Hence, BDOs are further **reminded that after the physical verification exercise they must submit CD containing images of all polling stations duly captioned with their polling station No. and name.**
- As per direction of ECI, SDOs are requested to give adequate importance to the **continuous updation** programme. Hence, adequate publicity regarding the above must be done at the sub-divisional level with the help of print and electronic media.
- It is seen from the data base of BLOs that mobile Nos. are either missing or not updated. Updating of **mobile nos. of the present BLOs** is an urgent exercise and the same must be done before **31<sup>st</sup> January 2011**.
- ECI has categorically directed that every BLO must have his own **identity card** and a **board** must be affixed conspicuously outside the residence of BLO. Arrangements regarding the same have already been done by SDOs. BDOs must ensure that the same is actually done at the field level and submit a report to that effect by **20<sup>th</sup> January 2011**.
- It is a matter of concern that substantially a high number of offices have not yet submitted the list of officers and staff required for polling personnel. The lists submitted by some of the offices are in incomplete form. We have to on a war footing collect the names of polling personnel

from the offices in the required format as early as possible. **SDOs, ROs and BDOs must make a special drive in this regard.**

- As you are well aware that **National Voters' Day** will be celebrated on **25<sup>th</sup> January 2011** through out the district at the district, Sub-divisional, block and premises level. All SDOs are requested to submit a report by **14<sup>th</sup> January 2011** regarding preparation made in this regard at sub-divisional, block and premises levels.
- After observance of National Voters' Day all SDOs are requested to send a detailed report regarding the activities held on that day along with proper documentation in the form of CD.

**This is election urgent and must be given top most priority.**

  
District Magistrate,  
Paschim Medinipur

No. 41(52)/1(6)-DM

Dated: 11/01/2011

Copy forwarded to the:

- 1) Additional District Magistrate(General)/(Development)/(LR)/(Panchayat),  
Paschim Medinipur
- 2) Project Director, DRD Cell, Paschim Medinipur Zilla Parishad
- 3) Officer-in-Charge, Election Section, Paschim Medinipur

  
District Magistrate,  
Paschim Medinipur